

DJ Tim Static
Wedding Reception Planning Sheet

General Information

Bride _____ Groom _____

Reception Date _____ Number of Guests Expected _____

Location of event _____

Address of Location _____

Time of event _____ DJ set up time _____

How would you like the DJ to Dress? Formal _____ Casual _____

Contact Phone Numbers

Daytime _____ Evening _____

Reception Information

How would you like the Bride & Groom to be announced? _____
(Example: Mr. & Mrs. John Doe, John Doe, Etc...)

Would you like the DJ to announce the Wedding party? _____

Best Man _____

Maid/Matron of honor _____
(Please circle one)

BRIDESMAIDS	<i>Escorted by:</i>	GROOMSMEN
1) _____		1) _____
2) _____		2) _____
3) _____		3) _____
4) _____		4) _____
5) _____		5) _____

Flower Girl _____ *Ring Bearer* _____

Parents of the Bride _____

Parents of the Groom _____

THE FOLLOWING IS A LIST OF ITEMS THAT OFTEN TAKE PLACE DURING WEDDING RECEPTIONS. PLEASE CHECK THESE ACTIVITIES YOU WISH THE DJ TO ANNOUNCE.

___ Receiving Line ___ Dinner / Buffet ___ Cake Cutting
___ Dollar Dance ___ Hors d'oeuvres ___ Garter Toss
___ Line Dances ___ Entertainments ___ Bouquet Toss

Will the Best man and/or Maid/Matron of honor be giving toasts? _____

Are there any other planned toasts? _____ Name _____

Other specific activity _____

Please List any additional activities you wish to have done at your reception.

Grand entrance song _____

Cake cutting song _____

Bride and Groom's First Dance _____

Father/Daughter Dance _____

Fathers Name _____

Mother/Son Dance _____

Mothers Name _____

Wedding Party Dance _____

Anniversary Dance _____

Bouquet Tossing Song _____

Garter Removal Song _____

Garter Tossing Song _____

Bride and Groom's Last Dance _____

Reception Exit Song _____

Other Special Dance _____

Music Variety (Check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Complete Variety | <input type="checkbox"/> Big Band |
| <input type="checkbox"/> Current Top 40 | <input type="checkbox"/> Rap and R&B |
| <input type="checkbox"/> Retro and Disco | <input type="checkbox"/> Country |
| <input type="checkbox"/> Classic Rock | <input type="checkbox"/> Alternative and Rock |
| <input type="checkbox"/> 50's & 60's | <input type="checkbox"/> International |
| <input type="checkbox"/> Motown | <input type="checkbox"/> Other _____ |

Other specific songs you want played at your reception.

Title and Artist

Title and Artist

Special Announcements

(Example: Anniversaries, Birthdays, Etc.)

*I am looking forward to working with you on your special day.
If you have any questions or concerns prior to your event, please do not
hesitate to call my cell phone at 405-694-0184.*

E-mail Address

info@djtimstatic.com

Thank you for choosing DJ Tim Static!