

**DJ Tim Static**  
**Special Event Planning Sheet**

**General Information**

Guest of Honor / Group Name \_\_\_\_\_

Event Description \_\_\_\_\_

Contact name \_\_\_\_\_ E-Mail \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Date of Event \_\_\_\_\_ Number of Guests Expected \_\_\_\_\_ Age Range \_\_\_\_\_

Location of Event \_\_\_\_\_

Address of Location \_\_\_\_\_

Time of event \_\_\_\_\_ DJ set up time \_\_\_\_\_ Outgoing/Easygoing \_\_\_\_\_

Would you prefer the DJ Dress? Formal \_\_\_\_\_ Casual \_\_\_\_\_

**Music Variety (Check all that apply)**

\_\_\_\_\_ Complete Variety

\_\_\_\_\_ Big Band

\_\_\_\_\_ Current Top 40

\_\_\_\_\_ Motown

\_\_\_\_\_ 80's & 90's Retro

\_\_\_\_\_ Rap and R&B

\_\_\_\_\_ Disco

\_\_\_\_\_ Country both kinds

\_\_\_\_\_ Classic Rock

\_\_\_\_\_ Alternative and Rock

\_\_\_\_\_ 50's & 60's Oldies

\_\_\_\_\_ Other \_\_\_\_\_

**Other specific songs you want played at your event.**

Title and Artist

Title and Artist

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**THE FOLLOWING IS A LIST OF ITEMS THAT OFTEN TAKE PLACE AT SPECIAL EVENTS. PLEASE CHECK THE ACTIVITIES YOU WISH TO HAVE DONE AND WANT THE DJ TO ANNOUNCE.**

Guest Speaker       Dinner/Bufferet       Entertainments  
 Line Dances       Trivia Games       Award Presentations  
 Drawings/Door Prizes       Other \_\_\_\_\_

**Special Announcements, Dance or Requests.**  
**(Example: Anniversaries, Birthdays, etc...)**

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*Every special event is totally unique!  
Let me know what I can do to help create the perfect party!*

*If you have any questions or concerns prior to your event, please do not hesitate to call my cell phone at 405-694-0184.*

**E-mail Address**

[info@djimstatic.com](mailto:info@djimstatic.com)

**PLEASE VISIT ON THE NET**

[www.djimstatic.com](http://www.djimstatic.com)

[www.myspace.com/djimstatic](http://www.myspace.com/djimstatic)

***Thank you for choosing DJ Tim Static!***